

# Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate: Adult Social Care</b>	<b>Service area: Commissioning</b>
<b>Lead person: Trudie Canavan</b>	<b>Contact number: 37 83922</b>

**1. Title:** To approve the waiver of Contract Procedure Rules (CPR) 9.1 and 9.2 (high value procurement), to enable the award of a five year contract with a whole life value of £149,500 to Leeds Community Foundation from 21st October 2018 to 20<sup>th</sup> October 2023 for delivery of the Ideas that Change Lives Investment Fund.

Is this a:

**Strategy / Policy**

**Service / Function**

**Other**

**If other, please specify**

## 2. Please provide a brief description of what you are screening

This screening is concerned with the impact of awarding a contract to Leeds Community Foundation for the delivery of the Ideas that Change Lives Investment Fund, without going out to tender.

Leeds Community Foundation has won two consecutive competitive tendering exercises and were the only respondent to a recent (May 2018) market sounding exercise. This indicates that there are no other providers in the market willing or able to deliver the contract (within the budget envelope) and that going out to tender is likely to result in the same current provider being awarded the contract. The risk of challenge by another provider is very low.

Ideas that Change Lives (ItCL) aims to develop the market by encouraging new socially enterprising ideas and services that enable Leeds residents with care and support needs to improve their health and well-being and remain independent.

ItCL, which is currently delivered by Leeds Community Foundation in partnership with SEEAhead, provides business support and financial investment to both individuals and organisations that can develop services with social benefit.

The intended outcomes of the programme are to:

- Improve the quality of life for people with care and support needs
- Provide choice and control for people who have care and support needs
- Ensure value for money and best use of the Leeds pound

The contract period runs from October 2015-October 2018. The new contract is for five years, starting in October 2018.

The fund has two levels:

- Kick Start (up to £4k)
- Development (up to £15k)

For both Kick Start and Development grants, projects must have a clear economic focus around generating income perhaps through gaining a contract to provide services, or from individuals with the means to pay for a service directly.

### 3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	x	
Have there been or likely to be any public concerns about the policy or proposal?		x
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		x
Could the proposal affect our workforce or employment		x

practices?		
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>• Eliminating unlawful discrimination, victimisation and harassment</li> <li>• Advancing equality of opportunity</li> <li>• Fostering good relations</li> </ul>	x	

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

#### 4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?**

The aim of the ItCL investment fund is to create new services and activities which specifically target the following groups of people who have care and support needs to help them remain independent and support them to be better connected where they live. :

- Older people
- People with a learning disability; physical disability or sensory impairment
- People with mental health needs
- People with alcohol or substance use issues
- People with long term health conditions
- Carers
- Young people in transition between adults and children's social care services

Services and activities that are developed by ItCL funded social enterprises enable people with care and support needs to participate in areas previously not available to them. The fund also encourages and supports individuals that have care and support needs to develop their own user led social enterprises.

During the current contract period 21 applications to the Fund have been approved, awarding a total of £203,090. Of those:

- 5 targeted learning disabled people
- 4 were for those needing mental health support
- 6 were for older people
- 3 targeted people with physical or sensory impairment
- 2 targeted people with autism
- 1 targeted older LGBT+

The types of services that were piloted or developed include:

- alternatives to day services including creative / sensory experiences
- cafes / food based training
- support in the home / garden
- mobility
- employment

- **Key findings**

**(think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

The Ideas that Change Lives programme encourages increased contact with different groups and organisations through the provision of events delivered by Leeds Community Foundation or their partner, SEEAhead. All successful applicants to the fund during the new contract period will be invited to participate in peer support networks.

All applicants to the fund will be offered 1:1 business support as experience shows that those in receipt of business support are more likely to be successful at panel.

Applicants are also asked as part of the application process to demonstrate how the proposed socially enterprising idea benefits people with care and support needs and how they have been consulted and involved in developing the idea.

Leeds Community Foundation have over 20 years of experience in managing grant programmes so have a good understanding of the different communities in Leeds and how to make contact with them.

Awarding the contract to Leeds Community Foundation will enable the contract to continue to be delivered to a high standard.

- **Actions**

**(think about** how you will promote positive impact and remove/ reduce negative impact)

During the current contract period, Leeds Community Foundation has been collecting case studies which will be used to promote the programme across the city when the new contract is launched.

ItCL is widely publicised in various formats – on the Leeds Community Foundation website, through the Leeds Directory newsletter, emails to various networks and umbrella organisations such as Forum Central so information can be shared amongst their members.

Social Enterprises funded through ItCL are encouraged to promote their service by having a listing on the Leeds Directory which averages 8000 unique website visits per month.

Contract monitoring takes place quarterly by the ItCL contract officer in addition to bi-monthly progress reporting. The current provider has delivered a high quality service and continued delivery by the provider is likely to produce similar results.

**5. If you are **not** already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment**.**

Date to scope and plan your impact assessment:

Date to complete your impact assessment

Lead person for your impact assessment  
(Include name and job title)

### 6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Caroline Baria	Deputy Director, Integrated Commissioning, Adults and Health, Leeds City Council & NHS Leeds Clinical Commissioning Groups	2018
<b>Date screening completed</b>		5 July 2018

### 7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to [equalityteam@leeds.gov.uk](mailto:equalityteam@leeds.gov.uk) for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to  
**Governance Services**

Date sent:

For Delegated Decisions or Significant Operational Decisions – sent to appropriate <b>Directorate</b>	Date sent: 8 August 2018
All other decisions – sent to <a href="mailto:equalityteam@leeds.gov.uk">equalityteam@leeds.gov.uk</a>	Date sent: